**SAP FICO COURSE CONTENT**

**INTRODUCTION**

* ERP Concepts
* Role of SAP Consultant
* Why SAP is in demand?
* Finance Overview: Transaction, Accounts and Accounting.

**GENERAL SETTINGS**

* Define Company, Company Code, Credit Control Area, Business Area, Chart of Accounts and Fiscal Year. Assign Company Code to Company, Chart of Accounts and Fiscal Year, Create Tax Procedure and Attach to the Country

**POSTING PERIOD**

* Define Posting Period Variant
* Assign Posting Period Variant to company code
* Define Open and Close Posting periods

**DOCUMENT**

* Define Document Types and Number Ranges

**ACCOUNT GROUP AND RETAINED EARNING ACCOUNT**

* Define Account Group and Retained Earning Account

**FIELD STATUS VARIANT:**

* Maintain Field Status Variant
* Assign Field Status Variant to Company Code

**TOLERANCE GROUP**

* Tolerance Group for GL Accounts
  + Tolerance Group for Employees
  + Assigning Users to Tolerance Groups

**OTHER BASIC STEPS**

* Enable Fiscal Year Default
* Enable Default Value Date
* Check Company Code settings in Global parameters

**GENERAL LEDGER ACCOUNTING (NEW)**

* Creating a Chart of Accounts
* Types of Chart of Accounts
* Assigning Company code to Chart of Accounts
* Defining Account Group
* Defining Retained Earning Accounts
* Edit/Create G/L Master Data
* Blocking/Unblocking of an GL Account
* Changing of GL Master
* Display Changes/What Changes/how it was done
* Commonly used Business Transactions

**REFERENCE DOCUMENTS**

* Sample document
* Recurring Entries

**REVERSAL OF DOCUMENT**

* Normal Reversal/Individual Reversal
* Mass Reversal
* Reversal of the Reversal

**OPEN ITEM MANAGEMENT**

* Full Clearing
* Partial Clearing
* Residual Clearing

**ACCOUNTS RECEIVABLE (AR)**

* Account Group Creation
* Field Status
* Customer Number Ranges
* Assigning Number Range to Account Group
* Tolerance Group for Customers
* GL Accounts and Customer Master Creations
* Document Types and No. Ranges
* Down payment
* Commonly used Business Transactions

**ACCOUNTS PAYABLE (Ap)**

* Account Group Creation
* Field Status
* Customer Number Ranges
* Assigning Number Range to Account Group
* Tolerance Group for Customers
* GL Accounts and Customer Master Creations
* Document Types and No. Ranges
* Down payment
* Commonly used Business Transactions

**BANK ACCOUNTING**

* Manual Bank Statement
* Electronic Bank Statement
* Cash Journal
* Bank Reconciliation Statement

**ASSET ACCOUNTING**

* Chart of Depreciation
* Account Determination
* Screen Layout
* Asset Master Creation
* Asset Class
* Depreciation Keys
* Creation of Asset master Data
* Acquisition of Asset
* Asset Sale
* Scrapping of an Asset
* Transfer of Asset
* Commonly used Business Transactions

**CONTROLLING**

* Defining Controlling Area
* Defining Number Ranges for Controlling Documents
* Maintain Versions

**COST ELEMENT ACCOUNTING**

* Creating Cost Element Groups
* Manual Creation of Primary and Secondary Cost Elements
* Automatic Creation of Primary and Secondary Cost Elements

**COST CENTER ACCOUNTING**

* Creating Cost Center Hierarchy Key
* Creating Cost Center Groups
* Creating Cost Centers
* Manual Repost Line Items

**INTERNAL ORDERS**

* Creating Order Types
* Creating Number Ranges
* Creating Internal Orders
* Settlement of Internal orders

**PROFIT CENTER ACCOUNTING**

* Creating Profit Center Hierarchy
* Creating Profit Center Groups
* Creating Dummy Profit Center
* Creating Profit Centers

**Integration**

FI - MM & FI - SD

**TAX ON SALES/PURCHASES**