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SAP FICO Course Curriculum

Introduction:

- Introduction to ERP
- Introduction to SAP

Part 1: Enterprise Structure:

Definition of company Definition of company code Assignment of company to company code Definition of business area

Part 2: Financial Accounting Basic Settings

Definition of fiscal year variant Assignment of fiscal year variant to company code Definition of posting period variant Assignment of posting period variant to company code Open and close posting period Maintenance of field status variants Assignment of field status variant to company code



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Creation of chart of Accounts
Defining Accounts Groups
Defining Retained Earnings Account

Definition of tolerance groups for GL accounts
Definition of tolerance groups for employees
Assignment of tolerance groups to users
Taxes on Sales & Purchases (input & output)
Defining document type & number ranges

PART 3: General Ledger Accounting

Creation of General Ledger Master (with and without reference)

Display/Change/Block/Unblock of general ledger master

Document Entry posting normal postings and posting with reference

Display and change of documents

Display of GL balances

Display GL account line items

Parked documents

Hold documents



Creation of Sample Document postings with sample documents

Reversal of individual documents, mass reversal and reversal of reversed document

Month End Provisions -

Open item Management - Full clearing, Partial Clearing and Residual Clearing

Accrual and Deferral documents

Interest calculations on term loans

PART 4: Accounts Payable

Creation of vendor account groups
Creation of number ranges for vendor master records
Assignment of number ranges to vendor account groups
Creation of tolerance group for vendors



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Creation of vendor master (display/change/block/unblock of vendor master)
Posting of vendor transactions (invoice posting, payment posting, credit memo)

Display Vendor balances and G/L Balances
Configuration Settings for advance payments to Vendors (down payment)

Clearing of down payment against invoices (special GL transactions)
Posting of partial Payment & Residual Payment
Creation of payment terms,
Creation of house banks and account ids.

Creation of check lots and Creation of void reasons Maintenance of check register

Display check register
Cancellation of unissued checks
Cancellation of issued checks
posting of purchase returns.

BRS

Configuration of automatic payment program

Defining correspondence & party statement of accounts

PART 5: Accounts receivable

Creation of customer account groups

Creation of number ranges for customer master records

Assignment of number ranges for customer account groups

Creation of tolerance group for customers

Creation of customer master (display/change/block/unblock of vender master)

Posting of customer transactions (sales invoice posting, payment posting, debit memo)

Display customer balances and G/L Balances

Configuration Settings for advance payment from customers (down payment)

Configuration settings for terms of payment to customers

Configuration of settings for dunning

Generating the dunning letters

Defining correspondence and party statement of accounts



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Bills of exchange Posting of sales returns

When the vendor and customer both are same

A. without terms of payment

B. with common terms of payment.

PART 6: Asset Accounting:

Copy reference chart of depreciation
Assignment of chart of depreciation to company code

Creation of 0% tax codes for sales and purchases

Defining account determination

Definition of screen lay out rules

Definition of number ranges for asset master

Creation of asset classes

Integration with General Ledger & Posting rules

Defining Depreciation key

Definition of multilevel methods

Definition of period control methods

Creation of main asset master records

Creation of sub asset master records

posting the transactions for Acquisition of fixed assets

Depreciation run and Asset explorer

Sale of fixed assets – with customer and without customer

Transfer of assets

Impairment of assets

Scrapping of assets,

Line item Settlement of assets under construction of capital work in progress



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PART 7: CONTROLLING

Basic settings for controlling

Defining Controlling Area
Defining Number ranges for Controlling Area
Maintain Planning Versions

Cost element accounting:

Creation of primary cost elements from financial accounting area
Creation of primary cost elements from controlling area
Display of cost element master records
Change cost element master records
Primary cost element categories
Secondary cost element categories

Cost Center Accounting:

Defining Cost Center Standard Hierarchy
Creation of Cost Centers and cost center groups
Display cost center master records
Change cost center master records
Creation of cost center groups
Posting to cost centers
Reposting of co line items
Repost of Costs
Planning for cost centers
Cost center reports

Internal orders

Define field status group for statistical orders

Creation of Primary cost element
Creation of internal order master records for statistical orders
Display internal order master records



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Change internal order master records
Postings to internal orders
Planning for internal orders
Report of Variance analysis for internal orders

Real orders

Creation of real internal orders
Posting of business transaction to real orders
Definition of allocation structures
Definition of settlement profiles
Definition of planning profiles
Define number ranges for Settlement documents of real internal orders
Define number ranges for controlling documents.

Budgeting and availability control

Maintain number ranges for budgeting

Define tolerances for availability control

Specification of exempt cost elements from availability control

Maintenance of budget manager

Profit Center Accounting:

Basic Settings for Profit Center Accounting
Creation of Dummy Profit Centers
Maintenance of control parameters for actual postings
Maintaining planning versions for profit centers
Maintaining the number ranges for profit center documents
Creation of profit center master records
Display of profit center master records
Changing the profit center master records

Assign profit center to cost center for expenditure posting
Creation of revenue cost elements
Automatic Assignment of Revenue elements for Profit Centers
Assignment of profit centers in cost center master records
Creation of account groups in profit center accounting for planning
Planning for profit and loss account items



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Posting of transactions into profit centres
Generating the variance reports for profit and loss account items

PART 9: INTEGRATION

Integration of financial accounting with materials management: Integration of financial accounting with sales and distribution: Profitability analysis:

Maintaining the operating concern

Define profitability segment characteristics

Assignment of controlling area to operating concern

Activating the profitability analysis

Define number ranges for actual postings

Mapping of SD conditions types to COPA value fields

Creation of reports

Viewing the reports

Part 10: TAXATION AS PER THE COUNTRY REQUIREMENT

Define Tax procedure

Assign tax procedure to the country

Define condition types

Define tax keys

Assign the condition types and tax keys to the tax procedure.

Define tax codes

Creation of G/L Accounts for taxation

Posting of vendor and customer transactions with taxes.

PART 11

Foreign currency transactions

New general ledger



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PART 12

Reports

Financial statement version General Ledger, Accounts Payable, Accounts Receivable and Assets Reports

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