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SAP SUCCESS FACTORS

◆ 1:1 Instructor-led Online Training ◆



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SUCCESSFACTORS COURSE CONTENT

Module: Introduction to Mastery Topics:

1. Cloud and SF Architecture
2. Instance, Provisioning explanation
3. Technical Architecture
4. Integration Technology/Tools
5. Bizxpert Methodology – Implementation Methodology.
6. Basic company settings in Provisioning
7. Creating administrators in Provisioning
8. Creating administrators in Instance
9. Instance basic settings – Passwords, Home Page, Welcome Menu, Company info, Employee files
10. Administrator tools
11. Commonly used terms
12. Admin Privileges
13. Proxy Management
14. Setting up company Logos
15. Manage Data User Records
16. Employee Data File



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17. Permissions
18. Role Based Per missioning (RBP).
19. Pick list Management.
20. Text Customization in Instance
21. XML and Data models
22. People Search
23. Rating Scales
24. Route Maps (Workflow)
25. Launching forms
26. Employee Profile

Module: Employee Central Mastery – Core HCM module

1. Introduction and basic provisioning set up exercises
2. Data models
3. Employee Central Structure
4. Data model Management
5. Data model Associations
6. Enable employee central and RBP
7. Update employee details
8. ESS/MSS functionality
9. Understanding security
10. Managing security with RBP
11. EC as a system of record
12. EC Customizing and Populating Basic Foundation data
13. Customizing Country specific files in Foundation tables
14. Creating and modifying associations
15. Propagations
16. Importing users and data
17. Mass Changes
18. Customizing employee files
19. Customizing CSF for employee files
20. Position Management
21. Absence Management
22. Employee Central Reporting and Integration
24. MDF Overview
25. MDF Objects creation
26. Manage Business Configuration Rules setup
27. Manage Workflow Requests/groups
28. Org Chart
29. Manage Sequence



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30. Monitor Job

Module:: Position Management

1. Manage Positions
2. Position Management settings
3. Position Org chart
4. Import & Export Data

Module:: Analytics & Reporting Topics

1. Introduction to Reporting
2. Introduction to Dash Boards
3. Set up process dashboards
4. Analytics 2.0 Overview
5. Manage Report Permissions
6. List view reports
7. Spotlight view reports
8. Spread sheet reports
9. Classic reports
10. Adhoc reports
11. Advanced Reporting.

Module :: TIME MANAGEMENT

1. Time off Process & Workflows
2. Manage Time off Calendars
3. Manage Time off Structures
4. Absence Management

Interested to learn? Get in touch with us

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