



SAP Finance Bundle Course

SAP FICO

- **Introduction:**
 - Introduction to ERP
 - Introduction to SAP
- **Part 1: Enterprise Structure:**
 - Definition of company
 - Definition of company code
 - Assignment of company to company code
 - Definition of business area
- **Part 2: Financial Accounting Basic Settings**
 - Definition of fiscal year variant
 - Assignment of fiscal year variant to company code
 - Definition of posting period variant

- Assignment of posting period variant to company code
- Open and close posting period
- Maintenance of field status variants
- Assignment of field status variant to company code
- Creation of chart of Accounts
- Defining Accounts Groups
- Defining Retained Earnings Account
- Definition of tolerance groups for GL accounts
- Definition of tolerance groups for employees
- Assignment of tolerance groups to users
- Taxes on Sales & Purchases (input & output)
- Defining document type & number ranges

- **PART 3: General Ledger Accounting:**
 - Creation of General Ledger Master (with and without reference)
 - Display/Change/Block/Unblock of general ledger master
 - Document Entry posting normal postings and posting with reference
 - Display and change of documents
 - Display of GL balances
 - Display GL account line items
 - Parked documents
 - Hold documents
 - Creation of Sample Document postings with sample documents
 - Reversal of individual documents, mass reversal and reversal of reversed document
 - Month End Provisions –
 - Open item Management – Full clearing, Partial Clearing and Residual Clearing
 - Accrual and Deferral documents
 - Interest calculations on term loans

- **PART 4: Accounts Payable**
 - Creation of vendor account groups
 - Creation of number ranges for vendor master records
 - Assignment of number ranges to vendor account groups
 - Creation of tolerance group for vendors
 - Creation of vendor master (display/change/block/unblock of vendor master)
 - Posting of vendor transactions (invoice posting, payment posting, credit memo)
 - Display Vendor balances and G/L Balances
 - Configuration Settings for advance payments to Vendors (down payment)
 - Clearing of down payment against invoices (special GL transactions)
 - Posting of partial Payment & Residual Payment
 - Creation of payment terms,
 - Creation of house banks and account ids.

- Creation of check lots and Creation of void reasons
- Maintenance of check register
- Display check register
- Cancellation of unissued checks
- Cancellation of issued checks
- posting of purchase returns
- Configuration of automatic payment program
- Defining correspondence & party statement of accounts

- **PART 5: Accounts receivable:**
 - Creation of customer account groups
 - Creation of number ranges for customer master records
 - Assignment of number ranges for customer account groups
 - Creation of tolerance group for customers
 - Creation of customer master (display/change/block/unblock of vendor master)
 - Posting of customer transactions (sales invoice posting, payment posting, debit memo)
 - Display customer balances and G/L Balances
 - Configuration Settings for advance payment from customers (down payment)
 - Configuration settings for terms of payment to customers
 - Configuration of settings for dunning
 - Generating the dunning letters
 - Defining correspondence and party statement of accounts
 - Bills of exchange
 - Posting of sales returns

- **PART 6: Asset Accounting:**
 - Copy reference chart of depreciation
 - Assignment of chart of depreciation to company code
 - Creation of 0% tax codes for sales and purchases
 - Defining account determination
 - Definition of screen lay out rules
 - Definition of number ranges for asset master
 - Creation of asset classes
 - Integration with General Ledger & Posting rules
 - Defining Depreciation key
 - Definition of multilevel methods
 - Definition of period control methods
 - Creation of main asset master records
 - Creation of sub asset master records
 - Posting the transactions for Acquisition of fixed assets
 - Depreciation run and Asset explorer
 - Sale of fixed assets – with customer and without customer

- Transfer of assets
- Impairment of assets
- Scrapping of assets,
- Line item Settlement of assets under construction of capital work in progress

- **PART 7: CONTROLLING**
- **7.1 Basic settings for controlling**
 - Defining Controlling Area
 - Defining Number ranges for Controlling Area
 - Maintain Planning Versions

- **7.2 Cost element accounting:**
 - Creation of primary cost elements from financial accounting area
 - Creation of primary cost elements from controlling area
 - Display of cost element master records
 - Change cost element master records
 - Primary cost element categories
 - Secondary cost element categories

- **7.3 Cost Center Accounting:**
 - Defining Cost Center Standard Hierarchy
 - Creation of Cost Centers and cost center groups
 - Display cost center master records
 - Change cost center master records
 - Creation of cost center groups
 - Posting to cost centers
 - Reposting of co line items
 - Repost of Costs
 - Planning for cost centers
 - Cost center reports

- **PART 8: INTERNAL ORDERS**
 - Define field status group for statistical orders
 - Creation of Primary cost element
 - Creation of internal order master records for statistical orders
 - Display internal order master records
 - Change internal order master records
 - Postings to internal orders
 - Planning for internal orders
 - Report of Variance analysis for internal orders
 - Real orders
 - Creation of real internal orders
 - Posting of business transaction to real orders

- Definition of allocation structures
- Definition of settlement profiles
- Definition of planning profiles
- Define number ranges for Settlement documents of real internal orders
- Define number ranges for controlling documents.
- Budgeting and availability control
- Maintain number ranges for budgeting
- Define tolerances for availability control
- Specification of exempt cost elements from availability control
- Maintenance of budget manager

- **Part 9: Profit Center Accounting:**
 - Basic Settings for Profit Center Accounting
 - Creation of Dummy Profit Centers
 - Maintenance of control parameters for actual postings
 - Maintaining planning versions for profit centers
 - Maintaining the number ranges for profit center documents
 - Creation of profit center master records
 - Display of profit center master records
 - Changing the profit center master records
 - Assign profit center to cost center for expenditure posting
 - Creation of revenue cost elements
 - Automatic Assignment of Revenue elements for Profit Centers
 - Assignment of profit centers in cost center master records
 - Creation of account groups in profit center accounting for planning
 - Planning for profit and loss account items
 - Posting of transactions into profit centers
 - Generating the variance reports for profit and loss account items

- **PART 10: Integration**
- **Integration of financial accounting with materials management:**
- **Integration of financial accounting with sales and distribution:**
 - **Profitability analysis:**
 - Maintaining the operating concern
 - Define profitability segment characteristics
 - Assignment of controlling area to operating concern
 - Activating the profitability analysis
 - Define number ranges for actual postings
 - Mapping of SD conditions types to COPA value fields
 - Creation of reports
 - Viewing the reports

- **Part 11: OVERVIEW PRODUCT COSTING**

- **New General ledger accounting:**
- **Reports:**
- Financial statement version
- General Ledger, Accounts Payable, Accounts Receivable and Assets Reports

SAP BPC

- **BPC-BASICS**
 - BPC - BW Overview
 - BW BPC Integration
 - Introduction and Architecture Overview
 - Parameters setting for Environment & Models
 - Environment Creation
 - Model Creation and Relationship with Other Models
 - Dimension Maintenance - Mandatory Dimensions
 - Dimension Members and Properties
- **DATA LOAD & MANIPULATIONS**
 - Data Manager Packages
 - Advance Scripting in DM Packages
 - Data Load Via Flat Files
 - Data Load Via Info Providers
 - Transformation File - Flat File Load
 - Transformation File - BW Data Load
 - Conversion File - Single File
 - Multiple Conversions in Single File - BW Data Load
- **LOGIC - BPC**
 - Script Logic Online Execution
 - Script Logic Central Execution
 - Default Logic
- **TEMPLATE CREATION & USAGE IN BPC**
 - Use the New Formatting concept of EPM Formatting Sheets
 - Building Input forms - Excel Based
 - Building Report forms - Excel Based

- Multi Reports - Rolling Forecast With Actual & forecast Dynamically Changing
- Important EPM Functions
- Spread, Trend & Weight Functions

- **BPC - WEB**
 - Library
 - Workspaces
 - Business Process Flows
 - Data Audit configuration & Reports
 - Activity Audit Configuration
 - Comments

- **LOCKING OF DATA & AUTHORISATION PROCESS**
 - Work Status - Environment Level
 - Live Demo on Data Entry by user & Locking of Data Manager
 - Work Status - Application Level

- **BPC - BW Related Topics**
 - Data Validation
 - Back Up & Restore Environment
 - UJ File Services - To check the BPC Scripting

- **MS WORD & POWER POINT**
 - Input Template
 - Report Template

- **CONSOLIDATIONS**
 - Basic Introduction to Consolidation
 - Models Required for Consolidation
 - Dimensions required for consolidation
 - Business Rule Table Maintenance
 - Global Parameters for Consolidation
 - Model Level Parameters for Consolidation

- **ADVANCED CONSOLIDATION CONCEPTS**
 - Currency Conversion

- Balance Carried forward
- Inter Company Elimination
- Re Classification of Data
- Ownership data maintenance - Web Screen
- Maintenance of Percentage of ownership data , PCON
- Method for Consolidation
- Method based Multipliers for Consolidation

- **JOURNALS**
 - Journal template - Model Level
 - Multiple Header Journal
 - Multiple Value Journals
 - Re-Opening Of Journal & Parameter Setting
 - Journal parameter Setting
 - Balancing Journals - By Amount / Entity / Currency
 - Journal Reporting
 - Posting/UnPosting Of Journals
 - Locking the Journals

- **SECURITY**
 - BPC Users Maintenance
 - Teams
 - Tasks Profile Creation
 - Data Access Profile Creation
 - Assignment of Security to Users/ Teams
 - Demo on Security - Live Example

- **TRANSPORTS**
 - Object Level transport

- **PLANNING DEMO**
 - Comprehensive Planning