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SAP FICO

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==**SAP FINANCIAL ACCOUNTING AND CONTROLLING (basic to advanced) - Course Curriculum**==

1. Introduction to SAP R/3
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  o Introduction to ERP, Advantages of SAP over other ERP Packages
  o SAP Implementation methodology
  o Overview of different modules in SAP
  o Common SAP Terminologies
  o Introduction to SAP R/3 FICO
2. Financial Accounting Basic Setup
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  o System Backbone – Enterprise Structure setup in SAP
  o Company code
  o Operating Concern
  o Controlling area
  o Chart of Accounts
  o Business Area
  o Functional Area
  o Credit controlling area
3. General Ledger Accounting

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  - Deep dive – Chart of Account
  - Accounts Groups & Master-data significance
  - Driving Factors of Accounting postings in SAP:
    - Document type
    - Number ranges
    - Posting Keys
    - Fiscal year variant
    - Posting period variant
    - Field status variants
    - Exchange rates and Currencies
    - Reconciliation Accounts
    - Retained Earning Account
  - Accrual or Deferral Postings
  - Parked Document
  - Fast Data entry in GL
  - Concept of Open-item Clearing
  - Tolerance group
  - Define Financial Statement Version
  - Balance carry forward Balances
  - Forex Revaluation
  - Reports in SAP for GL Accounting
  - Substitution and Validation

4. Accounts receivable

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  - Introduction to Sub-ledger – Accounts receivable
  - Customer account groups and assignment of number ranges
  - Customer masterdata and significance
  - Customer Payment Terms and Discounts
  - Receiving Down Payment
  - Bills Receivable
  - Dunning
  - Detailed Explanation of Oder to Cash flow in SAP
  - FI-SD Integration
  - Billing Documents (FI Invoice, SD Invoice, Credit memos)
  - Customer Payment and clearing
  - Credit management in SD module (Master-data, transaction and reports)
  - Reports in SAP for AR

5. Accounts Payable

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  - Introduction to Sub-ledger – Accounts payable
  - Vendor account groups and assignment of number ranges
  - Vendor master-data and significance

- o Vendor Payment Terms
- o Payment Method configuration
- o Configuration of Automatic Payment Program, Payment run, Payment Advise
- o Detailed Explanation of Procure to Pay flow in SAP
- o FI-MM Integration, Configuration of automatic posting
- o GR/IR clearing
- o Posting of partial Payment & Residual Payment
- o Down Payment Paid
- o Banking Setup
- o Bank Reconciliations Statements
- o Creation of check lots and maintenance of check register
- o Automatic Clearing
- o Reports in SAP for AP

6. Asset Accounting

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- o Fixed Asset Life Cycle
- o Asset masterdata: Creation of asset master (change/display/block/unblock).
- o Define chart of depreciation, Depreciation Area
- o Define Automatic account determination
- o Defining Depreciation key
- o Define Asset Class
- o Acquisition or purchase of assets, sale of assets.
- o Scrapping of assets, Transfer or retirement of assets.
- o Asset under Construction and settlement to Final Asset
- o Depreciation run.

7. Taxation

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- o Introduction to Tax procedure
- o Input Tax / Output Tax
- o Withholding Tax
- o Reports for Taxation purpose

8. Month Ending Activities

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- o Important Standard SAP Reports
- o Closing in Difference Modules
- o Cross-tower dependent closing activities
- o Year end activities